**Kniveton Parish Council**

**Minutes of the Annual Meeting of the Parish Council, held on Tuesday 10 May 2022 at 7.06pm**

Present: Chairman: R. Savidge

Councillors: G. Bates, R. Barnett, J Bradbury, and K. Simmonds

Apologies: Councillor: M. Wrigley

Also, in Attendance: Kath Gruber (Parish Clerk)

2 members of the public

DDDC Councillor Janet Rose

**AM/0522/01 Apologies for Absence**

Apologies were received and accepted from Councillor Wrigley

**AM/0522/02 Election of the Chairman of the Parish Council 2022/2023**

**Resolved:** ThatCllr Savidge be elected Chairman of the Parish Council for 2022/2023

Cllr Savidge made his Declaration of Acceptance of Office and took over as presiding Chair.

**AM/0522/03 Election of the Vice Chairman of the Parish Council 2022/2023**

**Resolved:** That Cllr Barnett be elected Vice Chair of the Parish Council for 2022/2023

**AM/0522/04** **Minutes of the Annual Meeting of the Parish Council 2021**

**Resolved:** that the minutes of theParish Councilmeeting held on 4 May 2021 were confirmed as a correct record under the provisions for approval and will be signed by the Chair

**AM/0522/05 Declaration of Members Interest**

Councillors were reminded to complete new if circumstances have changed and return form to the Clerk within 28 days.

## AM/0522/06 Certificate of Exemption

The Council certified that the conditions were met for being exempt from external audit and it was **Resolved:** to submit the declaration by the deadline of 30 June 2022.

Councillor Bates joined the meeting at 7.18pm

**AM/0522/07 Council’s Systems of Internal Control**

The Council noted the Systems of Internal Control report prepared by the Clerk and the report of the Internal Auditor prepared on 28 April 20221.

**AM/0522/08 Annual Governance statement on the Annual Return**

The Council considered the annual governance statement on the 2021/2022 annual return, concluding that all matters had been met and **Resolved:** the Clerk and the Chair to sign the form.

**AM/0522/09 Annual Accounting Statement on the Annual Return**

The Council reviewed the accounting statement and **Resolved:** to indicate on the form that all statements had been met and Clerk and Chair to sign.

**AM/0522/10 Council’s Policy Schedule**

The Council reviewed and approved the Policy Schedule for 2022/2023

**AM/0522/11 Risk Assessment 2022/2023**

The Council reviewed and endorsed the risk assessment subject to amendments agreed at the meeting.

**AM/0522/12 Schedule of Meetings 2022/2023**

The Council reviewed and accepted the meeting dates for 2022/2023.

The Annual Meeting closed at 7.28pm.